

IMPORTANT CONTACT INFORMATION

OED Office:

Main line: (317) 232-8939

Address: 1 N. Capitol Avenue, Suite 600
Indianapolis, IN 46204

Fax number: (317) 232-6887

Program Manager: Megan Murray
mmurray@oed.in.gov

Direct Line: (317) 941-8025

*All questions except for invoicing and Davis-Bacon questions should go to Megan.

Grants & Finance Molly Whitehead
Director: mwhitehead@oed.in.gov
Phone: (317) 232-8939

Davis-Bacon Information:

Wage Determinations

Online: <http://www.wdol.gov/Index.aspx>

Phone: (866) 487-9243

Davis-Bacon Administrators:

Website: <http://www.trllc-cpa.com/dbaproject.html>

Phone: (317) 269-2572

Fax: (317) 635-6127

Email: dbra@trllc-cpa.com
courtney.bennett@crowehorwath.com

DAVIS-BACON ACT

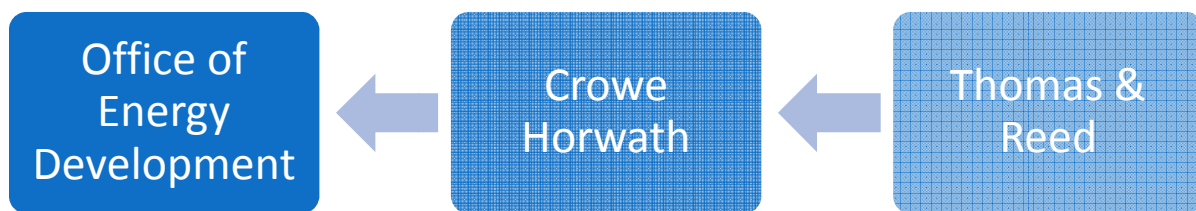
The Davis Bacon Act requires all contractors and subcontractors performing work on federal construction contracts or federally assisted contracts in excess of \$2,000 to pay their laborers and mechanics not less than the prevailing wage rates and fringe benefits for corresponding classes of laborers and mechanics employed on similar projects in the area. The prevailing wage rates and fringe benefits are determined by the Secretary of Labor for inclusion in covered contracts.

The US Department of Labor (DOL) has oversight responsibilities to assure coordination of administration and consistency of enforcement of the labor standards provisions of the Davis Bacon Act. Under this authority, DOL has issued regulations establishing standards and procedures for the administration and enforcement of the Davis-Bacon labor standards provisions. Federal contracting agencies have day-to-day responsibility for administration and enforcement of the Davis-Bacon labor standards provisions in covered contracts for which they are responsible or to which they provide federal assistance under laws they administer.

As a CHIP recipient, you and your subcontractors are subject to Davis-Bacon provisions. All CHIP recipients must comply with these provisions and will work with the administrator to ensure compliance.

OED and Davis-Bacon

OED has contracted with a third party administrator to oversee Davis-Bacon compliance with the CHIP program. Crowe Horwath is the third party administrator who will facilitate the CHIP program's Davis-Bacon requirements. Although OED's contract is with Crowe Horwath, as a grant recipient, you will most often communicate with Thomas & Reed.



Getting Started with Davis-Bacon

1. Visit this website to learn about Davis-Bacon wages and federal funding: <http://www.trllc-cpa.com/dbaproject.html>
2. You will be required to view a 1-hour webinar that was previously recorded by OED and Thomas & Reed for a separate grant program. The information presented to you in this webinar is extremely important and will give you everything you will need to successfully comply with Davis-Bacon. The link to this webinar is at the website above, but you can also go directly to the webinar by clicking here: <http://www.trllc-cpa.com/dbadocs/livemeeting.wmv>.

3. Determine each wage requirement by visiting: <http://www.wdol.gov/>
 - Please note that neither OED nor its third party administrators will decide your wage determinations. All questions about wage determinations will need to be addressed by the Department of Labor, Wage and Hour Division.
 - Phone: 1-866-487-9243
4. Complete the checklist for your business and all of your subcontractors: <http://www.trllc-cpa.com/dbadocs/GRANTEEDBRACOMPLIANCE&MONITORINGCHECKLIST.pdf> This checklist should be sent to Thomas & Reed at the beginning of your project for each subcontractor.
5. Complete this form for each payroll submission: <http://www.dol.gov/whd/forms/wh347.pdf>
 - Instructions for completing this form can be found here: <http://www.dol.gov/whd/forms/wh347instr.htm>
 - Document Submissions: courtney.bennett@crowehorwath.com, dbra@trllc-cpa.com
 - Fax: (317) 635-6127
 - Questions: courtney.bennett@crowehorwath.com or (317) 269-2572
6. Send your certified Payroll Submissions to:
Thomas & Reed, LLC
In care of CPR
9011 N. Meridian Street, Suite 235
Indianapolis, IN 46260

All questions regarding Davis-Bacon should be directed to our Davis-Bacon monitors (see page 3).

You, not your subcontractors, should work with and ask questions of the Davis-Bacon monitors.